

# Location Rental Agreement

Agreement entered into this \_\_\_\_\_, by and between  
\_\_\_\_\_  
("Production Company") and  
**SCREENING SERVICES GROUP LLC.**

**SCREENING SERVICES GROUP LLC hereby agrees to permit Production Company to use the property located at 8556 Wilshire Blvd, Beverly Hills, CA 90211 in connection with the rehearsing, photographing, filming and recording scenes and sounds for a motion picture on \_\_\_\_\_.**

**1. Insurance Requirements:**

**\$1,000,000.00 / \$2,000,000.00**

**Additionally insured / loss payee:**

**Screening Services Group  
8670 Wilshire, Suite 112  
Beverly Hills, CA 90211**

**Michael S. Hall**

**Fine Arts Theatre  
8556 Wilshire Blvd  
Beverly Hills, CA 90211**

**Must also provide insurance per Douglas Emmett insurance requirements (see attached document)**

- 2. Nothing may be leaned against, nor touch any surface, except for the floor.**
- 3. No tape may be used, except on the carpet (only gaff tape and blue painters tape may be used on the carpets). The facility must be in the same condition as when you arrive.**
- 4. There is a \$100 penalty charged for each time that someone stands on any chair, sits on the back of the chair, on the arm of the chair, or on the seat in the upright position, leans equipment against any surface, or tapes on any surface (carpets, excluded). The penalty charge does cover damages, charges for damages are additional.**
- 5. Nothing may be staged in the hallways or lobby. No one may congregate / block the hallways or lobby.**
- 6. Food and drinks are allowed in the theatre and lobby. Cleaning charges will apply, if the entire building is not returned to the condition it was in upon arrival.**
- 7. Permission from the representative of Screening Services Group will be required for placement of any and all equipment at the location.**
- 8. 120 volt single phase outlets will be provided.**

- 9. Any cleaning fees, damages, including loss of full use, or any additional time used will be charged at full rate. A valid credit card form will have to be on file for any additional charges. The person signing the credit card form is personally liable for any additional charges.**

**IN WITNESS WHEREOF, the parties have hereunto set their names and signatures:**

**PRODUCTION COMPANY:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**

**SCREENING SERVICES GROUP LLC:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**