



Screening Services Group
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Wilshire Screening Room and Art Gallery - RENTAL AGREEMENT

Date and time of event: Date ____/____/____ Time ____:____

This Rental Agreement is entered into as of the above date by and between Screening Services Group, LLC (DBA Wilshire Screening Room and Art Gallery) and

Business Name

This Agreement shall include and be subject to the following terms and conditions:

- 1. Rental time begins as soon as anything is brought into the AG and ends when everything has been removed. Materials cannot be brought into the building until the rental time begins. Loading area and garage are okay.
2. No time is guaranteed for early arrival of guests before the scheduled time in the art gallery.
3. Artwork may not be moved or removed without prior authorization from Screening Services Group.
4. We can provide a limited number of tables and chairs for no additional charge. Subject to availability.
5. No walkways or exits may be blocked in any way. Nothing may be stored in the lobby or hallway.
6. No tape may be applied to any surface in the art gallery.
7. Containers of ice must be insulated to keep surface water from floors and walls.
8. Trash can and trash bags will not be provided. Trash will be the responsibility of renting party. Dumpster is in the loading area.
9. No alcohol may be served without the required insurance on hand.

Insurance requirements to serve alcohol:

To serve alcohol at the Wilshire Screening Room and Art Gallery:

Required to state:

Host Liquor Liability

Coverage:

\$1,000,000.00 & \$2,000,000.00

Additionally insured:

Michael S. Hall

Screening Services Group, LLC

8670 Wilshire Blvd, Ste 112

Beverly Hills, Ca 90211

DBA: Wilshire Screening Room and Art Gallery

WILL ALCOHOL BE SERVED? Circle One: YES NO

If YES, I agree I will be providing insurance as stated above (Insurance certificate must be provided to SSG before event can begin)

By signing you are stating that you agree to the above terms and conditions.

X Authorized Representative

Please Type or Print Name: